

**THE SCOPE OF WORK FOR THE HEALTH-EDUCATION AND WELLNESS (HEW) BUILDING RENOVATION AT 488 HUALAPAI WAY, PEACH SPRINGS SHALL INCLUDE THE FOLLOWING;**

1. Remove the old flooring, clean and prep all floors.
2. Replace the flooring with agreed upon materials.
3. Clean, repair and prep all interior walls.
4. Paint all interior walls agreed upon colors.
5. Repair and replace missing/damaged ceiling acoustical tiles and framing.

**PRE-CONSTRUCTION PHASE SERVICES BY THE CONTRACTOR MAY INCLUDE, BUT IS NOT LIMITED TO ;**

1. Consult with the Tribe's representatives to define and clarify the Tribe's requirements for the project.
2. Provide project planning and scheduling.
3. Incorporate the comments and directions provided by the Tribe.
4. Address those requested changes or modifications that would make this project not feasible due to scheduling, budgetary constraints, or any conflicts with any rules, regulations, or requirements. Consult with Tribe to revise the Tribe's Criteria as necessary to meet the project budget.
5. Address all federal and Tribal design permitting requirements (reference to 2018 International Residential Code (IRC) and pay all associated fees. (the department will assume any fees the tribe may impose).

**CONSTRUCTION PHASE SERVICES BY THE CONTRACTOR MAY INCLUDE. BUT NOT BE LIMITED TO;**

1. Address all federal, state, and Tribal construction permitting requirements and pay all associated fees, including TERO. (the department will assume any fees associated with this project).
2. Arrange for procurement of all materials and equipment required.
3. Provide services of an independent third-party special inspector, as needed.
4. Conduct weekly construction progress meetings and schedule and administer specially-called meetings throughout the progress of the work. Provide conference quality phones for meeting participants not able to attend progress meetings in person.
5. Coordinate with various other departments, agencies, utility companies, etc.
6. Provide on-site construction management to assure proper compliance with the Contract Documents.
7. Schedule and manage site operations.
8. Provide quality controls.
9. Respond to and resolve Tribal issues.
10. Bond and insure the construction in accordance with Tribal regulations. Note: payment and performance bond not required if contract value is less than \$100,000.

11. Maintain a safe work site for all project participants.
12. Provide a minimum of two (2) year warranty.

**COMPLETION REQUIREMENTS;**

1. As a condition precedent to Final Completion, Contractor shall secure required certificates of inspection, testing and/or approval and deliver them to the Tribe.
2. Contractor shall perform the checkout of utilities and operations of systems and equipment for readiness, perform their initial start-up and testing, and as a condition precedent to Final Completion, schedule and conduct a training session for the renovated portion of the buildings.
3. At the date of Final Completion, and as a condition precedent to receiving final payment, Contractor shall collect all written warranties and deliver them to HEW.