

HUALAPAI TRIBE
DEPARTMENT OF HUALAPAI EDUCATION AND TRAINING

460 Hualapai Way, P.O. Box 179, Peach Springs, AZ 86434,
Phone: 928-769-2200 Email: hualapaieducationdepartment@gmail.com

HUALAPAI HIGHER EDUCATION FUNDING PROGRAM APPLICATION

To be considered for assistance you or your college/ institution must complete and return the attached documents by the appropriate deadline. Not doing so will result in an incomplete application and denial for assistance. Below is a check list of the required documents for your convenience. Please keep a copy of all submissions for your records.

Documents included in this application:

- Application information Sheet**, must be completed each academic year.
- Student Agreement**, must be completed each academic year.
- Essay**, must be completed each academic year.
- Financial Need Analysis Form**, must be completed each academic year.

Additional documents you need to submit with your application:

- Academic Plan**, first time applicants only or as needed.
- Verification Tribal Enrollment**, copy of CIB or Tribal ID Card, submit ONE time only.
- Copy of high school diploma or G.E.D. Certificate**, submit ONE time only.
- Letter of Admission**, must be submitted after each semester/trimester/quarter.
- Class Schedule**, must be submitted after each semester/trimester/quarter.
- Current Official Transcript**, must be submitted after each semester/trimester/quarter.

All students just submit an Academic Plan that specifies their course of study or declared major, lists specifically all classes required for their program, and indicates an expected graduation date. It is recommended that the student obtain this plan directly from a student advisor at their chosen school. The Academic Plan may be a ‘Degree Requirement Checklist’ printed at their school or in their school’s general catalog.

Full-time students are required to complete the Free Application for Federal Student Aid (FAFSA) each academic year and refer to the Financial Aid Office at their school. The Financial Needs Analysis (FNA) Form is completed by the Financial Aid office at the school. Scholarship awards will be based on information provided to the Higher Education Office on the FNA form.

Part-time students are eligible to receive tuition, fees, textbooks, and supplies. The supplies allowance will be \$10.00 per class. Students will also receive a transportation allowance in the amount of \$100 per three credits.

PLEASE NOTE THAT ONLY COMPLETE APPLICATIONS WILL BE PROCESSED.

Students will be advised by letter as the status of their application. Students are responsible for reviewing and becoming familiar with the Hualapai Higher Education Funding Program guidelines contained in this application.

APPLICATION DEADLINES

FALL ONLY AND FALL/SPRING APPLICATION DEADLINE	AUGUST 1ST
SPRING ONLY APPLICATION DEADLINE	JANUARY 1ST
SUMMER APPLICATION DEADLINE	MAY 1ST
VOCATIONAL/TECHNICAL APPLICATIONS ACCEPTED	JANUARY 1ST – SEPTEMBER 1ST

GENERAL ELIGIBILITY FOR SCHOLARSHIP:

- A. Be enrolled in the Hualapai Tribe.
- B. Be a high school graduate or have earned a GED certificate.
- C. Be admitted and enrolled at an accredited institution.
- D. Be pursuing a professional degree (Association, Bachelors, Masters, Doctorate or Vocational certificate)

RESPONSIBILITIES OF THE APPLICANT

The Applicant must:

- A. Complete a new application form for each academic year, including all supporting documents.
- B. Submit the application in a timely manner. Applications will not be accepted after the deadline, NO EXCEPTION. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.
- C. Notify the Higher Education Office and report in writing any change in course enrollment, course load, and withdrawal.
- D. Request official transcripts at the end of each semester or grading period. Official transcripts are mailed directly to the Higher Education Office.
- E. Adhere to the following time lines.
Associate’s degree = 6 full-time semesters Master’s degree= 9 full-time semesters
Bachelor’s degree = 10 full-time semesters Doctorate degree= 9 full-time semesters
Vocational deg./cert = determined by school
- F. Be responsible for meeting other additional conditions for any of the scholarships or services received from Higher Education Program. These conditions may be provided to the student individually.

STUDENT PROBATION/SUSPENSION

- A. A review of student records will take place monthly to identify students who did not meet the Higher Education Program requirements.
- B. Any student who does not maintain a 2.0 grade point average will be placed on academic probation. The student will then have one semester to bring GPA up to 2.0 or better. If the student does not correct the deficiencies, the student will be placed on academic suspension. The student would then need to attend school at his/her own expense as a full time student and until the deficiencies are corrected.
- C. Any student whose course load drops below the awarded minimum must pay back the difference in award. The student will then be placed on academic suspension until the award amount is paid back. The student may be responsible for monies owed to the institution. Repeat courses are also the responsibility of the student.
- D. Any student who fails to complete the semester/program will be immediately placed on academic suspension. The student may be responsible for monies owed to the institution.

OTHER

- A. Classes not required for a degree/certificate will not be paid for by the Program. These classes do not count towards Full-Time Student status as well.
- B. Students who attend vocational/technical programs will not be eligible for funding for one year after completion of their program.

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TERM			ANTICIPATED CREDIT HOURS	
<input type="checkbox"/>	FALL:	SPRING:	<input type="checkbox"/>	3-5 HOURS
<input type="checkbox"/>	FALL ONLY:		<input type="checkbox"/>	6-8 HOURS
<input type="checkbox"/>	SPRING ONLY:		<input type="checkbox"/>	9-11 HOURS
<input type="checkbox"/>	OTHER:		<input type="checkbox"/>	FULLTIME
			<input type="checkbox"/>	OTHER:

STUDENT NAME	SSN	DOB
	XXX-XX-	
MAILING ADDRESS		
PHYSICAL ADDRESS		
CITY	STATE	ZIP
HOME PHONE	WORK PHONE	CELL PHONE
EMAIL ADDRESS		
HIGH SCHOOL	GRADUATION DATE	GED DATE

Are you an employee of the Hualapai Tribe? Check One NO _____ YES _____
 Have you received a tribal scholarship before? Check One NO _____ YES _____
 If yes, when? _____

List all colleges, universities, and vocational/technical schools attended: (Use the back of this form is necessary)

Name	City/State	Semester/Year

COLLEGE/SCHOOL TO ATTEND		
MAILING ADDRESS		
MAJOR/MINOR	CREDITS COMPLETED	PROJECTED GRADUATION DATE

I hereby certify that the above information is true and correct to the best of my knowledge. If and when this application is approved, I shall accept and abide by all conditions stipulated in the Hualapai Tribe Higher Education program guidelines and will be bound by the responsibilities and consequences thereof.

Applicant Signature

Date

Name: _____ SSN: _____

ESSAY

On a separate sheet of paper, please submit an essay briefly describing your educational goals and how you will utilize your education.

STUDENT AGREEMENT

I, the student receiving the tribal award, have a responsibility to the Hualapai Tribe to adhere to all Higher Education Program Requirements. I also hereby agree to **REPAY THE TOTAL AMOUNT OF MONIES** awarded by the Hualapai Tribe for higher education expenses including tuition, fees, books, meals and housing if I violate the conditions set forth in the program guidelines contained in the policies and application.

I, also agree that within one year of my graduation date, I will be expected to return to the Hualapai Tribe to fulfill my Pledge of Service.

I hereby further agree, that if I violate the conditions set forth in the Hualapai Tribe's Higher Education guidelines and/or policies, and do not repay the Hualapai Tribe's Higher Education monies I was awarded, that the monies I owe shall be garnished from my wages and/or my per capita payments. I have read and understand the forgoing obligation.

Finally, I, the student, have read the Higher Education guidelines and agree to actively pursue my education to the best of my ability.

Applicant Signature

Date

Options for Returning Documents:

By US Mail: Gwe Spo:ja Yiwo
Department of Hualapai Education and Training
Attn: Jonell Tapija, Education Coordinator
P.O. Box 179
Peach Springs, AZ 86434-0179

By email: hualapaieducationdepartment@gmail.com

FINANCIAL NEED ANALYSIS (FNA)

TO BE COMPLETED BY STUDENT
(STUDENT: Take/Send this FNA form to the Financial Aid Office for completion)

Fall _____ /Spring _____ Fall ONLY _____ Spring ONLY _____ Student ID: _____

On Campus: _____ Off Campus: _____

SSN: _____	College: _____
Name: _____	Address: _____
Address: _____	Telephone: _____
Telephone: _____	Telephone: _____

I hereby give permission to the Hualapai Higher Education Funding Program to request and receive any information on financial and academic progress.

Student Signature

Date

To be completed by a Financial Aid Officer
(Scan/Email or mail to the Hualapai Higher Education Funding Program. Initial any corrections.)

SCHOOL EXPENSES:	AWARDS:	RESOURCES:
Tuition/Fees \$ _____	Pell Grant \$ _____	Student Contribution \$ _____
Books & Supplies \$ _____	S.E.O.G. \$ _____	Parent Contribution \$ _____
Room & Board \$ _____	Work Study \$ _____	Spouse Contribution \$ _____
Personal Expenses \$ _____	Loans \$ _____	Veterans Benefits \$ _____
Transportation \$ _____	Tuition Grant \$ _____	Social Security \$ _____
Other _____ \$ _____	Other _____ \$ _____	Other _____ \$ _____
TOTAL EXPENSES: \$ _____	TOTAL AWARDS: \$ _____	TOTAL RESOURCES: \$ _____
ASSESSED NEED=EXPENSES LESS AWARDS AND RESOURCES:		\$ _____

The above expenses are for the student attending: [] full-time, [] ¾ time, [] ½ time, [] ¼ time.

Deadline Dates: Tuition: _____ Dorm: _____

Financial Assistance request will cover expenses for the period: _____ to _____

[] This applicant is not eligible for financial aid under the rules of this institution.

[] This student has not applied for financial aid.

FAO Signature

Telephone No.

Date

Return to: Hualapai Higher Education Funding Program

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