



Hualapai Human Resources Department
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5/1/2020

From: Travis Godwin, HR Director

To: All Tribal Employees

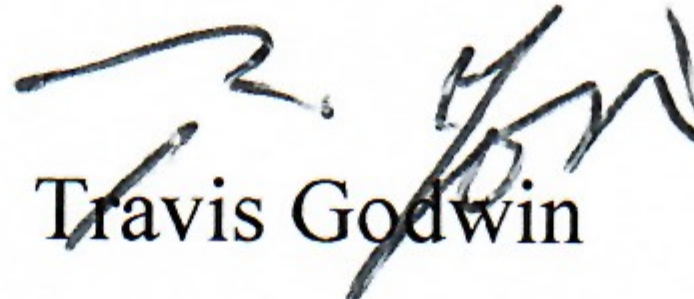
Subj: Administrative Leave due to Coronavirus (COVID-19) Cont., and Directors & Program Managers Return to Work – Amended.

Ref: (1) Hualapai Tribal Council Resolution No. 19-2020 & 23-2020

(2) Hualapai Personnel, Policies & Procedures Manual, Ch. 12.8.

(3) ICT Recommendations, DTD 5/1/2020

1. **Directors and Program Managers:** As per Hualapai Incident Command Team (ICT) recommendations and Tribal Administration **DO NOT** come to work on Monday, 5/4/2020 **UNLESS** you have already been coming to work during the Administrative Leave Period and are deemed an Essential Employee. This is contrary to what you were told via the memo sent out on 4/29/2020 which called all Directors & Program Managers back to work. There have been some recent developments that have initiated this action. All Essential Employees that have been coming to work during the Admin Leave Period are also to continue coming to work.


Travis Godwin

Coleen Mahone
Technician

Travis Godwin
Director

Sonja Crozier
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Veronica Cabrera
Process Data Collector