



GWE SPO:JA YIWO

Department of Hualapai Education & Training

P.O. BOX 179
460 HUALAPAI WAY
PEACH SPRINGS, AZ 86434-0179
PHONE: (928) 769-2200 • FAX (928) 769-1101

Memo

From: Leon Ghahate, Director of Training and Education Hualapai Tribe

To: Hualapai Employee and WIOA GED and Online High School Students

Subject: GED class schedule change

This is to inform all GED and Online high school students who are employed by the tribe who are being placed on administration leave for the next 14 days you are required to work on your studies from home. As you know, participants employed with the tribe are granted six hours administrative leave to attend class. Lisa Siyuja (GED instructor) and Amy Querta (Online High School) have notified students that they will be monitoring students who are online, as well as students who have been given packets to work from home. Employees who have been deemed essential by their departments as well as employees who are a part of incident command will be exempt. Any non-compliance with the programs requirements will be immediately reported to Hualapai Human Resources.

Thank you and Be Safe

A handwritten signature in blue ink, appearing to read "Damon Clarke".

Chairman Damon Clarke