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General Purpose

To assist members of the Hualapai Tribe.

General Guidelines

The following guidelines do not recognize common law unions.

The amount of funds “budgeted” for each program listed in these guidelines is finite. Once funds are exhausted, applicants will have to wait until the following calendar year to re-apply. Unused funds are reverted to the Hualapai Tribe and do not carry over.

For all assistance items, the Hualapai Tribe will be the payer of last resort and the applicant must provide proof.

Definitions

“Elderly” is defined as an individual of advanced age; age 62 and over.

“Immediate Family” is defined as parents, grandparents, siblings, spouse and children. An immediate family member also includes a person who was legally adopted through a court of competent jurisdiction or a child placed by Social Services.

“Full – time Student” is a student who is considered a fulltime student based on the accredited institution in which they are attending.

“Vocational” is a school for learning a particular trade; cosmetology, welding, truck driving, carpentry, culinary, etc. The definition of a full time vocational student will depend on the school as some schools are completed in six months, some in six weeks.

“Emergency” is an unforeseeable event such as a fire, flood, earthquake, car accident, etc. Those who are routinely laid off during certain times of the year are not eligible for “emergency” assistance.

Penalties

Individuals who commit one of the following violations will not be eligible for assistance programs described in these guidelines.

- Misrepresentation either intentionally or unintentionally.
- Failing to re – pay a loan.

Tribal members who commit one of the following violations will have their assistance delayed until the violations are corrected:

- Failure to submit original receipts,
- Failure to submit completed forms, requested documentation, etc.
Utility Assistance

Applicants may only qualify for one category: Adult, Disabled, or Elderly.

Eligibility:
- Enrolled member of the Hualapai Tribe,
- Legal guardian or custodial parent of a minor enrolled with the Hualapai Tribe. Guardian must provide court order,
- Utility bills are for primary residence of the household,
- Utility bills must be in the Tribal member or legal guardian’s name.

Adult Category
- Must be between age 18 to 61,
- $850.00 per household,
- One applicant per household.

Disabled Category
- $1,000.00 per household,
- One applicant per household,
- Applicant must provide documentation from the Social Security Administration of permanent disability/medical status.

Elderly Category
- At least 62 years of age,
- $1,000.00 per household,
- One applicant per household.

Assistance Provided:
- Payment towards the following utilities: electricity, propane/natural gas, wood, phone service, water, sewer or trash (no television services).
- Payment will be paid directly to provider of service/product.
- Payment may be paid in one lump sum or split between the utility bills.
- Applicant has the option of a reimbursement of payment(s) they paid towards the above utilities. Receipts must be submitted if requesting a reimbursement.
- Payments must be paid for the current calendar year.
- The applicant must complete the Utility Assistance Form. Requests will not be processed until the Utility Assistance Form is completed in its entirety and requested documentation is provided.
- Applications will be processed within ten business days after completion and acceptance of Utility Assistance Form.
General Welfare Assistance

Eligibility:

- At least 62 years of age,
- Enrolled member of Hualapai Tribe,
- Assistance is for the primary residence of the Elder,
- One applicant per household.

Assistance Provided:

Up to $1,000 paid directly to service or equipment providers for any of the following:

- Appliances such as, stove, refrigerator, washer/dryer, water heater, dishwasher, microwave, etc. Including repairs to the above appliances.
- Furniture such as, bedroom set, dinette set, living room set, etc.
- Other items essential to the safety, cleanliness, and structural integrity of the home such as, carpeting, interior/exterior doors, screen/security doors, insulation, paint, etc.
- Miscellaneous items such as, vacuum, cookware, dishes, cutlery, etc.
- Repairs that are essential to the safety, cleanliness, and structural integrity of the home. Private contractors must provide an invoice and W9 tax form for work completed.
- Elderly tribal member has the option of a reimbursement for the purchase of the above items. Original receipts must be submitted if requesting a reimbursement.
- Elderly tribal members may elect to use these funds to provide additional utility assistance according to the guidelines stated under the Utility Assistance section.
- The above items can only be purchased once every 3 years.

Denture & Braces Assistance

Eligibility:

- Enrolled member of the Hualapai Tribe,
- Age 17 & under (members who are age 18 & over may be eligible if a medical need can be substantiated).
- Provide a clinical statement for dentures, if applicable.
- Medical need must be substantiated by a dentist.

Assistance Provided:

- Limited to $2,000 per tribal member per lifetime.
- Payment will be paid directly to dental provider for dentures or braces.
- A “medical need” will take priority over any and all cosmetic requests.
- Among applicants with a proven medical need, priority will be given to those persons needing dentures and who have been on the waiting list the longest.
- No travel money is provided for dental appointments.
Medical Assistance

Vision
• Enrolled member of Hualapai Tribe.
• Limited to $275.00 per tribal member on an annual basis.
• Insured tribal members must use their insurance prior to requesting assistance.
• Provide an invoice, statement, or estimate from vision center.
• The tribal member or legal guardian is responsible for any amount exceeding the allotted assistance.
• Once approved, tribal member has 90 – days to use funds or payment will be cancelled and they will have to reapply the following calendar year.
• No travel money is provided for vision appointments.

Travel
• Enrolled member of the Hualapai Tribe.
• Limited to $500.00 per tribal member on an annual basis.
• Tribal members who have a terminal illness, transplant patients, or receiving chemotherapy are limited to $1,500.00 in travel assistance on an annual basis.
• The person who has the appointment must be an enrolled member of the Hualapai Tribe.
• Location where medical appointment is scheduled must be in excess of 100 miles round-trip. Documentation of appointment must be provided.
• Funds must only be used for fuel, lodging, and meals for the patient and one (1) caregiver.
• Funds may not be used for medicine, hygiene, car repairs, clothing, blankets, etc.
• Receipts and unused funds must be turned in to the Finance Department as soon as possible.

Medical Equipment/Supplies
• Limited to $2,000.00 per tribal member on an annual basis.
• Payment for medical equipment/supplies will be paid directly to provider.
• Applicant must submit a prescription from a physician for equipment/supplies along with an invoice or estimate.
• If the applicant is requesting a motorized wheelchair, a statement of permanent disability provided by the physician must be included with application.

Hospitalization
• Limited to $2,000.00
• The individual hospitalized must be an enrolled member of the Hualapai Tribe.
• Assistance is for immediate family members who must travel when a member of their family is hospitalized. Funds are to be divided equally among immediate family members.
• Funds must only be used for fuel, lodging, and meals.
• Funds may not be used for medicine, hygiene, car repairs, clothing, blankets, etc.
• Receipts and unused funds must be turned in to the Finance Department as soon as possible.

**Nursing Care**
• Enrolled member of the Hualapai Tribe.
• Limited to $1,000.00 per tribal member on an annual basis. Paid directly to facility.

**Computer Assistance**
**Eligibility:**
• Enrolled member of the Hualapai Tribe,
• Full-time student in an accredited Junior College, University, or Vocational school including home school and alternative school.
• May be eligible for two (2) computers based on family size of four (4) or more qualifying children. Exceptions may be made for disabled students.

**Assistance Provided:**
• Up to $800 toward the purchase of a desktop, laptop, tablet, etc.
• Paid directly to the computer provider.
• Limited to two (2) computer payment(s) per household.
• Students in college, junior college and/or vocational school may qualify for their own computer assistance, separate from their family’s household computer assistance (as long as the student does not live in the same household).
• Qualifying applicants will be eligible for computer assistance every four (4) years.

**School Clothing**
Thirty (30) days prior the start of a new school year or new semester (for college students), individuals may apply for assistance in this section.

**Eligibility:**
• Enrolled member of the Hualapai Tribe,
• Children in their first year of school. Must provide proof of enrollment in school.
• Full-time College students. Must have completed the prior semester in good academic standing and submit an Official transcript.
• Vocational students. Must be enrolled in a trade program that is at least six months in duration and submit an Acceptance Letter from institution.
• Students pursuing a GED in a certified GED program.
• Students enrolled in on-line programs are not eligible.
• Individuals who do not turn in original receipts will not be eligible for any other benefit listed in these guidelines.
• Only parents and legal guardians may request assistance on behalf of a child. Guardian must provide court order.
Assistance Provided:

- Assistance may only be used for school clothes and a backpack (no other school supply is allowed). Must not be used for the purchase of make-up, barrettes, baseball caps, perfume, food, fuel, oil change, etc.
- Pre-school – 6th grade may receive $300.00
- 7th grade – eighth semester of College may receive $500.00
- Vocational and GED students may receive $500.00
- Original receipts must be turned in to the Finance Department within two (2) months from the date of the check.

Emergency Assistance

Eligibility:

- Enrolled member of the Hualapai Tribe,
- Legal guardian or custodial parent of a minor enrolled with the Hualapai Tribe. Guardian must provide court order,
- College students are not eligible.

Rent Assistance

Individuals who experience an unforeseen event, which hamper the person’s ability to make their monthly rent payment such as, but not limited to, a loss of job, injury, etc. Before assistance is distributed, the applicant must complete the assistance form, attach a current signed lease agreement, and submit a personal letter explaining how rent payment(s) will be paid in the subsequent months after assistance is distributed.

- Limited to one payment per household.
- Assistance is limited to one month’s rent with a CAP of $500.00.
- Limited to a once in a lifetime payment and not provided on an annual basis.

Natural disaster

Individuals who experience a natural disaster such as, an earthquake, flooding or in the event of a fire which destroys the home, the following assistance may be provided:

- Limited to $800.00,
- Funds must be used to replace household items such as, furniture, clothes, linens, or for repairs to bring home to suitable living conditions.
- Original receipts must be turned in to the Finance Department within two (2) months from the date of the check.