



**HUALAPAI NATION
JOB ANNOUNCEMENT
OPEN COMPETITIVE**

JOB TITLE: PARAMEDIC (FULL TIME)
DEPARTMENT: EMERGENCY MEDICAL SERVICES
SALARY: DOQ
OPENING DATE: January 5, 2018
CLOSING DATE: January 19, 2018

POSITION SUMMARY:

The fundamental responsibility of the Paramedic is to conserve life, to alleviate suffering, to promote health, to do no harm and to encourage the quality and equal availability of emergency medical care. The Paramedic is qualified in advanced pre-hospital emergency care in accordance with the most current edition of the US DOT "Emergency Medical Technician-Paramedic: National Standard Curriculum" Work is performed under the general supervision of the Team Leader and Emergency Services Manager.

QUALIFICATIONS:

The educational background, specific knowledge and specific career experiences required (and desired) to be considered as a potential job candidate are shown below. These basic qualifications are only an initial part of determining a qualified candidate.

- High school diploma or equivalent (GED).
- Must be at least 18 years of age.
- Valid Arizona State Driver's License and be eligible for the tribe's insurance.
- Current state and/or National Registry Paramedic Certification.
- Current ACLS, PALS Certification.
- Current CPR card.
- Ability to pass all pre-hire screening requirements.
- Must have strong written and oral communication skills.
- Must have strong interpersonal skills.
- Must have Fire 1 & 2 Certification.

DUTIES/RESPONSABILITIES:

- Performs emergency medical care to and transports ill and injured persons at the level of current certification/licensure, adhering to the base hospital guidelines.
- Promotes an environment of teamwork with fellow crew and various outside agencies which you will be working with. Communicates tactfully, professionally, and sensitively to the patient(s), family and other professionals that may be encountered.
- Operates the emergency vehicle safely.
- Collects and records patient data, assessment, and treatments provided accurately on the medical record.
- Adheres to all HIPPA policies and regulations.

HOW TO APPLY:

Submit a completed Employment Application to: Hualapai Tribe Human Resources Department, P.O. Box 179, Peach Springs, AZ 86434, fax (928) 769-1191, call (928) 769-2216 for information. **To be considered for employment, the Human Resources Department must receive a completed application by 5:00 PM on the closing date.** A resume will not be accepted in lieu of a completed application.

****All applications and supporting documentation submitted become the property of the Human Resources Department, please keep copies for your own reference.****

PREFERENCE:

All applicants are considered without regard to age, sex, race, national origin, religion, marital status, or physical disability. **(However, preference will be given to qualified Community members, to qualified persons of American Indian descent, then to other qualified candidates in accordance with Public Law 88-355 Section 703 (702-71) and public Law 93-638, Section 7B.**

THE HUALAPAI TRIBE IS AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM
Auxiliary aids and services available upon request to individuals with disabilities.