HUALAPAI NATION
JOB ANNOUNCEMENT
OPEN COMPETITIVE

JOB TITLE: **Food Service Worker**
DEPARTMENT: **Hualapai Adult Detention Center**
SALARY: **D.O.Q**
CLASS: **Full-Time/Permanent**
OPENING DATE: **October 21, 2016**
CLOSING DATE: **Open Until Filled**

STATEMENT OF DUTIES and QUALIFICATIONS:

The Food Service Workers are supervised by the Kitchen Supervisor. The Food Service Workers are primarily responsible to assist the Cooks with the preparation and service of well-balanced meals and snacks to adult residents of the HADC. Under general guidance of a cook, Food Service Workers assist in simple food preparation by weighing, measuring, portioning, wrapping, peeling and chopping foods as needed. Food Service Workers assemble ingredients according to standardized recipes. Food Service Workers perform a variety of food service tasks in the areas of meal assembly and service, ware washing, sanitation and safety. Food Service Workers are responsible for washing cooking and service items and maintaining the cleanliness and security of the food service area. As needed, Food Service Workers perform any other food service related duties.

QUALIFICATIONS:

Applicants must show that they possess the knowledge, skills and abilities to perform the duties of the position by responding to the job elements. Must process a food handler's card or obtain one. Must posses a high school diploma or G.E.D. Must have some experience with food service. Must be 21 years or older.
This position is subject to a background investigation.

HOW TO APPLY:

Submit a completed Employment Application to: Human Resources Department, Attn: Sonja Crozier, PO Box 179, Peach Springs, AZ 86434, fax (928) 769-1191, or call (928) 769-2215/2216 for information. To be considered for employment, the Human Resources Department must receive a completed application by 5:00 PM on the closing date. A resume will not be accepted in lieu of a completed employment application. **All applications and supporting documentation submitted becomes the property of the Human Resources Department please keep copies for your own reference.**

THE HUALAPAI TRIBE IS AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM
Auxiliary aids and services available upon request to individuals with disabilities