HUALAPAI NATION
JOB ANNOUNCEMENT
OPEN COMPETITIVE

JOB TITLE:	**MCH Home Visitation Educator**
DEPARTMENT:	**Hualapai Health Department**
CLASS:	**Covered/Non-Exempt**
SALARY:	**D.O.E**
OPENING:	**July 20, 2016**
CLOSING:	**Open Until Filled**

POSITION SUMMARY:

The purpose of the position is to use the evidence based Home Visitation strategy to provide personalized support for 30 families with children birth to age 5 in the Hualapai Tribal Region, particularly as part of a comprehensive and coordinated system. Comprehensive, evidence based home visitation programs provide participating families of children under five with information and education on parenting, child development and health topics while assisting with connections to other resources or programs as needed. Lead Home Visitation staff will provide supervision.

ESSENTIAL FUNCTIONS:

1. The Hualapai Home Visitation Program will use the Parents as Teachers Model (PATM), which is an evidence based model, to provide home visitation services to families and children on the Hualapai Indian Reservation.
2. The Parents as Teachers Model Training will be provided to the Trainee-formally and informally.
3. The PATM will be scheduled for 30 children and families within one year.
4. The PATM process will be provided on home visits to provide parent-child interaction, developmental-centered parenting and family-well-being.
5. The developmental screening process for sixty children is done at the home visit, schools or other designated area. The ASQ-3 developmental screening process is used for this process.
6. The program staff work with various entities in the community such as the Headstart, Daycare, Injury Prevention, Behavioral Health, Cultural and others as supportive resources for the families and children.
7. The supportive services may include referrals, community education activities or staff education and training.
8. Reports will be done monthly and as scheduled for the grantor.
9. The information for the reports will include activities that demonstrate; improved child health and development, increase in children's school readiness, enhancement of parent's abilities to support their children's development, decrease incidence of child maltreatment and improved family economic self-sufficiency and stability.
10. Meets monthly with the Hualapai Regional Partnership Advisory Board to review and update program activities and receive feedback as requested.
11. Participates in Regional First Things First Quarterly meetings as requested.
12. Attends State, Federal or Tribal State wide MCH meetings or trainings, as scheduled.
13. Coordinates comprehensive home visitation services with the Home Visitation staff.

14. Be responsible for the coordination of meetings with programs and services that support families.
15. Performs other related duties as required.

EDUCATION, KNOWLEDGE, AND EXPERIENCE:

1. Understands or willing to learn tribal culture and traditions. Ability to apply this knowledge while assessing the physical, emotional, social and environmental needs of children
2. Have a Bachelors Degree with knowledge and skills to address the health of children birth through age five.
3. Experience working with pregnant women and/or infants and toddlers.
4. Ability to supervise and function as a team with the family support staff.
5. Experience working in a home visitation or community-based model.
6. Ability to work some evenings and weekends.
7. Willing to travel for trainings to maintain and/or obtain the most up to date knowledge on early childhood development and health.
8. Must have a valid license and be eligible for the tribe's insurance.
9. Abide by the Hualapai and First Things First policies and procedures which include drug test upon hire and at random and background check.

HOW TO APPLY:

Submit a completed Employment Application to: Human Resources Department, PO Box 179, Peach Springs, AZ 86434, fax (928) 769-1191, or call (928) 769-2215/2216 for information. To be considered for employment, the Human Resources Department must receive a completed application by 5:00 PM on the closing date. A resume **will not** be accepted in lieu of a completed employment application. **All applications and supporting documentation submitted becomes the property of the Human Resources Department, please keep copies for your own reference.**

PREFERENCE:

All applicants are considered without regard to age, sex, race, national origin, religion, marital status, or physical disability. However, preference may be extended to persons of Indian descent in accordance with Public Law 88-355, Section 703 (702-71) and public Law 93-638, Section 7B.

THE HUALAPAI TRIBE IS AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM

Auxiliary aids and services available upon request to individuals with disabilities