*****Address Form Update*****

Effective as of April 20, 2015, the Tribal Office will no longer take calls, emails, letters, or faxes in regard to address changes. If you need to update your address please fill out the form completely and it must be **notarized**. Incomplete forms will not be accepted. This form applies to per capita checks, vendor checks, and enrollment.

Forms will be available at the Tribal Office, on the Tribal website and also posted in the Gamyu. Forms must be returned to Finance Department to April Siewiyumptewa, (928) 769-2216 ext. 117, by hand or by mail. Only originals will be accepted so no scanned copies or faxes.

If you are unsure if we have your current address please call before deadline of November 15, 2015. After that date per capita checks will be mailed out to last address on file.

Community Notaries:

Artie Vaughn-Tribal Office
April Siewiyumptewa-Tribal Office
Wanda Quasula-Police Dept.
Tasha Havatone-Adult Detention
Muriel Coochwytewa-Tribal Court

Please call notaries to check availability and bring proper identification.

HUALAPAI TRIBAL NATION

P.O. Box 179, Peach Springs, AZ 86434 Phone (928) 769-2216 Fax (928) 769-2343

ADDRESS FORM

FIRST NAME_____ M.I._____ LAST NAME_____

D.O.B_____ TRIBAL ENROLLMENT NUMBER_____

MAILING ADDRESS_____

TELEPHONE: _____ SOCIAL SECURITY #_____

(ALL INFORMATION ABOVE IS REQUIRED, FORM WILL NOT BE VALID UNLESS FILLED ENTIRELY)

_____ _____

SIGNATURE DATE

(Form must be returned by November 15th, 2015, no exceptions will be made, to ensure correct mailing)

I UNDERSTAND THAT:

1. It is my duty to keep the Finance/Enrollment Departments informed of my current mailing/contact information.
2. I understand all checks will be mailed and no pick-up is available.
3. I understand if I fail to inform departments of my current address and check is mailed to an old address I will be responsible for any bank fees or stop check fees associated with reissuing a new check.
4. The Hualapai Tribe is not responsible for lost checks resulting in my failure to provide a correct mailing address.
5. The Hualapai Tribe is not responsible for any taxes owed or court orders in place that may garnish my funds, which may include but not limited to: community debts, child support, or restitution.
6. I agree that any per capita distribution for me or for any I receive for my child (ren) is considered **"taxable income"**. I acknowledge that payment of these taxes is my responsibility.
7. I recognize and accept that receipt of a per capita distribution may affect my eligibility for state and federal benefits, which may result in a loss or reduction of benefits.
8. I understand that any time my address changes it is my responsibility to fill out this form, no phone calls, emails, or texts will be accepted.

(Please see reverse side for Notary)