



HUALAPAI NATION JOB ANNOUNCEMENT OPEN COMPETITIVE

JOB TITLE: (1) Laborer
DEPARTMENT: Public Services/Utilities Program
SALARY: Depending on Experience
CLASSIFICATION: Regular Full Time/Non-Exempt
OPENING DATE: June 26, 2014
CLOSING DATE: July 2, 2014

SUMMARY OF JOB DUTIES:

Under the direct supervision of the Lead Water Operator, the laborer is responsible for maintaining the laborer duties with Utilities Program. Duties include keeping the area clean, maintenance and stand weather conditions. Uses of hand tools, late night calls and maintain water.

ESSENTIAL FUNCTIONS:

- ♦ Regular attendance.
- ♦ Ability to establish and maintain a positive working relationship with co-workers and customers.
- ♦ Ability to work independently and handle multiple tasks.
- ♦ Ability to work in adverse weather conditions.
- ♦ Ability to use various hand, power tools and equipment in sometimes hazardous situations.
- ♦ Ability to learn about water and sewer.
- ♦ Other jobs as assigned.

MINIMUM QUALIFICATIONS REQUIREMENTS:

- ♦ High School or General Education Diploma.
- ♦ Must have a Valid Driver's License or obtain (1) one within 6 months of employment.
- ♦ Must submit to a pre-employment and random drug/alcohol testing.

HOW TO APPLY:

Submit a completed Employment Application to: Human Resources Department, PO Box 179, Peach Springs, AZ 86434, fax (928) 769-1191, or call (928) 769-2215/2216 for information. To be considered for employment, the Human Resources Department must receive a completed application by 5:00 PM on the closing date. A resume **will not** be accepted in lieu of a completed employment application. **All applications and supporting documentation submitted becomes the property of the Human Resources Department; please keep copies for your own reference.**

PREFERENCE:

All applicants are considered without regard to age, sex, race, national origin, religion, marital status, or physical disability. However, preference may be extended to persons of Indian descent in accordance with Public Law 88-355, Section 703 (702-71) and public Law 93-638, Section 7B.

THE HUALAPAI TRIBE IS AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM

Auxiliary aids and services available upon request to individuals with disabilities