

HUALAPAI HOUSING DEPARTMENT
General Report

- *Cleared all findings with Department of Housing and Urban Development. There were 22 open findings since 2006.**
- *Built 9 new homes in 2010 with a combination of funding from 2002 to present, 5 homes are homeownership and 4 are rental units. Working on warranty issues and preparing for next phase.**
- *Completed Housing Community Needs Assessment in order to apply for more funding including Part 184, Low Income Tax Credits, USDA, and Title IV funding, scope of work is in the process of completion for review.**
- *Dahlgren Engineering close to completion on bid package for infrastructure PUE easement, sewer, water, electrical, roads, drainage systems for the community, house pads and retaining walls for existing units.**
- *Selberg and Associates – we have added duplexes and made minor changes to the 3,4 and 5 bedroom plans for the benefit of future tenants.**
- *In the process of completing self assessment after tribal audit is completed. Met with HUD in March 2013 and HHD was in compliance.**
- *Currently have hired 20 youth for our youth program to assist in crime prevention and community clean up. Working with Juvenile Detention Center to hire and train youth to reduce crime repeat under Green Re-entry.**
- *Maintain waiting list per Hualapai Housing Department policies, council selection from waiting list.**
- *Bill and maintain tenant ledgers per HHD and HUD requirements.**
- *Provide maintenance to low-rent program tenants.**
- *Policies are available for review and copies can be provided upon request.**
- *Providing a monthly Housing Newsletter with all updates and information for housing, including attempts for collection for previous tenants.**
- *Completed 2013 Rental inspections on units to identify tenant needs and repairs. Scheduling 2013 Homeownership inspections tentatively for August 2013, notices will be going out via mail end of July.**
- *Comply with the Hualapai Tribe's and HUD's procurement policy to insure supplies and equipment are bought properly.**
- *HHD has assisted 10 students for spring semester and 4 for summer 2013 for housing assistance to college students living off the reservation as determined eligibility. Applications are available at the housing office or on the tribal website; fall semester application deadline is August 1st.**
- *Working to clean up pay-off statements and owed balances with the Tribe through old files.**
- *Attempting to educate home-owners about homeownership program and understanding of responsibility.**
- *Work directly with Hualapai Police Department to deter crime and share reporting.**
- *Make referrals to other departments on identified tenant needs.**

***Assist in community clean-up and discarded items clean-up.**

***Record all tenant interactions through the Hualapai Housing Data system.**

***Continuing with new home infrastructure at Box Canyon.**

***Prepare annual Indian Housing Plans, Annual Performance Reports, and major HUD required documents.**

***Had the 3rd annual Housing Fair in conjunction with other programs on June 27, 2013 at the Tribal Gym.**

***Assist ineligible applicants in locating other resources for homes.**

***Respond to all complaints provided in writing and signed by sender.**

***In process of updating policies and Housing Ordinance. Will require community input.**